

**President:**  
Clois Versyp

**Vice President:**  
Doyle Allen

**Secretary/Treasurer:**  
Ronald Young



**Directors:**  
Jerry Florence  
Michael Klafter  
Brent Fine  
Todd McWilliams  
Bob Herndon  
Harlan Flint

## April 29, 2020

Monthly Meeting  
AGENDA

NOTICE IS HEREBY GIVEN that there will be a Board Meeting of the Hawley Water Supply Corporation Board of Directors held at 7:00 pm the 7<sup>th</sup> of May 2020, located at 555 8<sup>th</sup> street.

**Due to the extraordinary need for precautionary measures we are facing as a community and as a nation, we will be conducting our monthly meeting via videoconference or dial in until the executive orders have been lifted.**

**Please go to our website at [hawleywsc.com](http://hawleywsc.com) or use the link : <https://hawleywsc.com/online-board-meetings> to join in on the video conference and instructions on how to setup the video conference.**

These items do not have to be taken in any order as given. The items for discussion and action are as follows:

- 1) Call meeting to order
- 2) Opening prayer
- 3) Reading of minutes from 4-9-20 (Amend Minutes if needed)
- 4) Public Comment - (limited to 3 minutes each per agenda item; must fill out the "Public Comment" form prior to discussion of the agenda item) (limited to 5 minutes each for general concern; Must fill out "Public Comment" form)
- 5) All matters concerning the Manager's Monthly Report, but not limited to the items described below
  - a. Monthly operations:
    - i. New meter installations, Cancelled Memberships, Water Leaks, Line extensions
- 6) **Old Business**
  - a. Discussion and possible action with Scott Hay or Josh Gadbois (eHT) on the following item(s):
    - i. Progress of Phase I & Phase II design work
  - b. Update and possible action on deferred payment agreements
  - c. Discussion and possible action on updating Tariff
  - d. Discussion and possible action on the Hawley Water Supply Corporation's Board of Director's Ethical Standards and Conflict of Interest Policy
- 7) **New Business**
  - a. Discussion and possible action on 2019 year-end Financial Report with Aaron Miller, Condley & Company
  - b. Discussion and Possible action on Insurance renewal with:
    - i. AIA Insurance, Brett Cheatham
    - ii. Higginbotham Insurance, Gregg Nelson
  - c. Discussion and possible action on employee yearly raise's
- 8) Executive Session – **NOTICE REGARDING EXECUTIVE SESSION:** if during the course of the meeting, discussion of any item on the agenda should be held in Executive Session, the Board of Directors may adjourn the public meeting into a closed Executive Session in accordance with the Texas Open Meetings Act, Government Code, Chapter 551, Subchapter D. The presiding officer will announce which section or sections will be needed to go into Execution Session. The sections will include:
  - a. 551.071 Private consultation with the Board's attorney
  - b. 551.072 Discussing purchase, exchange, lease or value of real property
  - c. 551.074 Discussing personnel or to hear complaints about personnel
  - d. 551.075 Discussing security devices or security audits
- 9) Reconvene: Action on item(s) discussed in executive session if needed
- 10) Discussion- Pay bills
- 11) Discussion on next meeting date (6-11-20)
- 12) Adjourn