

**HAWLEY WATER SUPPLY CORPORATION**  
**WATER CONSERVATION PLAN**

**Declaration of policy.**

In order to conserve the available water supply and protect the integrity of water supply facilities, with particular regard for domestic water use, sanitation, and fire prevention and to protect and preserve public health, welfare, and safety and minimize the adverse impacts of water supply shortage or other water supply emergency conditions, the Hawley Water Supply Corporation hereby adopts the following regulations and restrictions on the delivery and consumption of water.

Water uses regulated or prohibited under this Water Conservation Plan (the Plan) are considered to be non-essential and continuation of such uses during times of water shortage or other emergency water supply conditions are deemed to constitute a waste of water which subjects the offender(s) to penalties as defined in Sections 7 through 15 of this Plan.

No person shall make, cause, use or permit the use of water from the Hawley Water Supply Corporation for residential, commercial, industrial, agricultural, governmental or any other purpose in a manner contrary to provisions of this Plan or in an amount in excess of that use permitted by the plan in effect pursuant to action taken by the Manager or his/her designee in accordance with the provisions of this Plan.

**Sec. 1 Authorization.**

The President of the Board of Directors, or the Manager, if so designated, is hereby authorized, to exercise those powers considered to be reasonable or necessary for the protection of persons or property in assessing the current state of our water supply and directing the Manager to implement or terminate any stage, phase, or portion of the Water Conservation Plan. Implementation and termination of any stage may occur, but is not mandated to occur, when conditions warrant.

**Sec. 2. Application.**

These water use restrictions do not apply to the use of alternate water sources, including non-potable water and well water. Customers using water from private wells on days other than those designated in this Plan, or those watering from private wells during the hours of 10:00 am and 6:00 pm., must post a sign stating "WELL WATER". The sign must be properly sized and posted so it is visible from the street. The Hawley Water Supply Corporation strongly encourages the use of alternative water sources for landscape purposes.

### **Sec. 3. Regional Water Planning Groups and Public Involvement and Education.**

#### **Sec. 3.1. Coordination with Regional Planning Groups.**

The service area of the Hawley Water Supply Corporation is currently located within the Region G water planning area. The Hawley Water Supply Corporation will cooperate and provide information regarding the Plan as needed to all Regional planning area groups.

#### **Sec. 3.2. Public Involvement.**

The adoption of this Plan and any amendments will provide for public input at a public Board Meeting held in conjunction with one of the readings of said Section (s) enacting the Plan or amendments thereto.

#### **Sec. 3.3. Public Education.**

The initial implementation of the Plan and any subsequent stage shall be made public via announcement at a media conference, mailings or newspaper postings. Year Round Water Use Management and any subsequent Water Conservation Stages shall be publicized and shall become effective immediately upon such announcement. All implementation and termination of Water Conservation Stages shall likewise occur via media conference mailings, or newspaper postings.

### **WATER CONSERVATION PLAN PROCEDURES.**

#### **Sec. 4. Year Round Water Use Management.**

To conserve water supplies available to the Hawley Water Supply Corporation, Year Round Water Use Management shall be implemented to restrict certain potable water use activities by all customers of the Hawley Water Supply Corporation.

When conditions warrant, the Water Conservation Plan will be implemented in accordance with the applicable provisions of this Plan.

1. Year Round Water Use Management. The following year round provisions shall apply to all potable water customers of the Hawley Water Supply Corporation:
  - a. Watering Days: Customers are encouraged to conserve water by watering their lawn areas only once every seven days on one of their designated watering days.

A customer's watering day is determined by the route number. Multi-unit properties will use the same procedures as residential customers.

When Ft. Phantom Reservoir is less than five (5) feet below the spillway the following three (3) day a week watering schedule applies:

Designated Watering Days:

Wednesday, Friday, Sunday	Routes: 8, 5, 10, 11
Tuesday, Thursday, Saturday	Routes: 9,4,7,6
Monday, Wednesday, Friday	Routes: 1,2,3,4

When Ft. Phantom Reservoir is between 5 and 10 feet below the spillway, the following two day a week watering schedule applies:

Designated Watering Days:

Thursday, Sunday	Routes: 4, 10, 11
Tuesday, Saturday	Routes: 2, 9, 6
Monday, Friday	Routes: 1, 5, 7
Wednesday	Routes: 3, 8

b. Watering Times:

Watering by all commercial, industrial, and residential customers utilizing individual sprinklers, or sprinkler systems, on lawns, gardens, landscaped areas, trees, shrubs or other plants is prohibited except on designated day(s) and then only during the hours of 12:00 midnight to 10:00 am and from 6:00 pm until 12:00 midnight.

- c. Watering of gardens, flowerbeds, trees and shrubs is permitted at any time of any day if:
  - i. A garden hose is used and is held in the hand during the duration of the irrigation event, or
  - ii. A faucet-filled container of five (5) gallons or less is used, or
  - iii. A drip irrigation system such as a soaker hose, deep root water system, or bubbler is used. For the purpose of this section a drip irrigation system is defined as an irrigation device or system designed to emit water at low volumes and low pressures directly onto soil surface or below soil surface without airborne streams or droplets.
  
- d. Irrigation of LAWNS is permitted at any time on any day if:
  - i. A garden hose is used and is held in the hand during the duration of the irrigation event, or

- ii. A faucet-filled container of five (5) gallons or less is used.

A Drip Irrigation System SHALL NOT be used to irrigate LAWNS except on designated days and at designated times.

- e. New lawns that have been seeded (not to include re-seeding or overseeding existing turf), sodded or mulched may be watered daily for eight (8) minutes once during each of the following periods: 11:00 a.m. to 1:00 p.m.; 2:00 p.m. to 4:00 p.m.; 5:00 p.m. to 7:00 p.m.; and at regular intervals between 9:00 p.m. and 10:00 a.m. for a maximum of three (3) weeks. To qualify under this section, new lawns are those installed in conjunction with the construction of a new residence and for a period six (6) months thereafter or the re-tilling of an area equaling at least fifty (50) percent of an existing yard.
- f. Water Wasting. The following uses of water are defined as “waste of water” and are absolutely prohibited:
  - i. Allowing water to run off a property through the street, gutter, ditch, alley, or drain for more than seventy-five (75) feet from the downgrade of the property line;
  - ii. Failure to repair a controllable leak, including a broken sprinkler head, a leaking valve, leaking or broken pipes, or a leaking faucet.
  - iii. Operating a permanently installed irrigation system with a broken sprinkler head; a sprinkler head that is spraying over a street or parking lot because it is out of adjustment; or a sprinkler head that is misting due to high pressure.
- g. Use of water from fire hydrants shall be limited to firefighting activities or other activities necessary to maintain public health, safety, and welfare. The Manager will review written requests on a case-by-case basis for the purchase and withdrawal of fire hydrants for land development and building construction processes.
- h. Ornamental fountains are allowed if the fountain is equipped with a device for recycling water and water may be added to sustain appropriate maintenance levels only on the customer’s regularly designated watering days.
- i. Water may be added to swimming pools to sustain appropriate maintenance levels only on the customer’s regularly designated watering days.
- j. The operation of charity car washes must:
  - i. Not allow water to run-off more than seventy-five (75) feet, and
  - ii. Use hoses with on/off nozzles and buckets.
- k. Large-scale recreational development, such as, but not limited to, water parks, shall submit a plan to the Manager that detail expected water consumption and maintenance requirements. Any deviation from the requirements of this ordinance will be resolved on a case by case method.

2. Administrative Enforcement, Presumption of Ownership & Control; Hearing Officers; Administration of Hearings, Hearings, Appeals, Payment, Subsequent Violations, Fees, and Requests for Variances as pertaining to Year Round Water Use Management are addressed in Sections 32-147 – 32.156.

**Sec. 5. Water Conservation Stages.**

**WATERING DAYS.**

1. During Water Conservation Stages, a customer’s watering day is determined by the route number they are in.

If a customer's route# number is:	Customer's watering day is:
11	Sunday
1	Monday
2 & 9	Tuesday
3 & 8	Wednesday
4 & 10	Thursday
5 & 7	Friday
6	Saturday

2. Bi-weekly watering as prescribed in Stage 2 will occur according to location in the route number.
  
3. Entities with large, open spaces (e.g., schools, city parks, golf courses) using potable water may submit alternate watering schedules to the Manager except as otherwise prohibited in this ordinance. Upon his/her written approval acknowledged by the entity in question, these entities may follow the

approved schedule rather than the calendar system, and will be held responsible for all the provisions of this article, based on the approved schedule.

**STAGE 1. WATER ALERT**

## STAGE 1. WATER ALERT

### Implementation Criteria:

Combined plant pumpage in excess 90% for three (3) consecutive days; or, continually falling water storage facility levels which do not refill above fifty (50) percent overnight; or, depletion of the Ft. Phantom Reservoir to the ten (10) feet below spillway if Hubbard Creek Reservoir is at sixty (60) percent capacity or less than eleven (11) feet below spillway if Hubbard Creek Reservoir is at greater than sixty (60) of capacity, the City of Abilene initiates their drought plan or any unforeseen conditions that may occur that cause the Manager to recommend implementation to the President of the Board of Directors.

Upon announcement and implementation by the corporation, the following restrictions shall apply to all persons:

#### 1. Landscape Irrigation

- a. Irrigation by all commercial, industrial, (including agricultural irrigation), and residential customers utilizing individual sprinklers, or sprinkler systems, of lawns, gardens, landscaped areas, trees, shrubs or other plants is prohibited except on a designated day which shall be once every seven (7) days and then only during the hours of 12:00 midnight to 10:00 a.m. and from 6:00 p.m. until 12:00 midnight.

Provided, however, irrigation of gardens, flowerbeds, trees and shrubs is permitted at any time of day if:

- i. A garden hose is used and is held in the hand during the duration of the irrigation event, or
- ii. A faucet-filled container of five (5) gallons or less is used, or
- iii. A drip irrigation system such as soaker hose, deep root water system, or bubbler is used. For the purpose of this section a drip irrigation system is defined as an irrigation device or system designed to emit water at low volumes and low pressures directly onto soil surface or below soil surface without airborne streams or droplets.

Irrigation of LAWNS is permitted at any time on any day if:

- i. A garden hose is used and is held in the hand during the duration of the irrigation event, or
- ii. A faucet-filled container of five (5) gallons or less is used.

A Drip Irrigation System SHALL NOT be used to irrigate LAWNS except on designated days and at designated times.

- b. New lawns that have been seeded (not to include re-seeding or overseeding existing turf), sodded or mulched may be watered daily for eight (8) minutes once during each of the following periods: 11:00 a.m. to 1:00 p.m.; 2:00 p.m. to 4:00 p.m.; 5:00 p.m. to 7:00 p.m.; and at regular intervals between 9:00 p.m. and 10:00 a.m. for a maximum of three (3) weeks. To

qualify under this section, new lawns are those installed in conjunction with the construction of a new residence and for a period six (6) months thereafter. Re-tilling or any replanting or reseeding of existing lawns shall NOT qualify for new lawn status in this section.

2. Vehicle Washing.

- a. It is permissible to wash automobiles, trucks, trailers, boats, and other types of mobile equipment at any time on the immediate premises of a commercial car wash or commercial service station or at any location including a residence by using a five (5) gallon container and/or a hand held hose equipped with a quick shut-off nozzle for quick rinses.
  - b. If the health, safety and welfare of the public depends upon frequent vehicle cleaning, as determined by the Director of Water Utilities or his/her designee, then washing of vehicles such as emergency vehicles, aircraft, garbage trucks, and vehicles used to transport food and perishables will be allowed.
  - c. Charity car washes are prohibited.
3. Water may be added to swimming pools to sustain appropriate maintenance levels only on designated irrigation day.
4. Ornamental fountains are allowed if the fountain is equipped with a device for recycling water and water may be added to sustain appropriate maintenance levels only on the customer's regularly designated watering day.
5. Use of water from fire hydrants shall be limited to firefighting activities or other activities necessary to maintain public health, safety and welfare. By written approval from the Director of Water Utilities, businesses may purchase and draw water from fire hydrants for land development and building construction processes.
6. The following uses of water are defined as "waste of water" and are absolutely prohibited:
- a. Allowing water to run off a property through the street, gutter, ditch, alley, or drain for more than seventy-five (75) feet from the downgrade of the property line;
  - b. Failure to repair a controllable leak; including a broken sprinkler head, a leaking valve, leaking or broken pipes, or a leaking faucet.
  - c. Operating a permanently installed irrigation system with:
    - i. A broken sprinkler head;
    - ii. A sprinkler head that is spraying over a street or parking lot because it is out of adjustment; or
    - iii. A sprinkler head that is misting due to high pressure

- d. Washing sidewalks, driveways, parking areas, tennis courts, patios or other paved areas, except to alleviate immediate fire, health and safety hazards, or to prepare an area for pavement repair or application.

7. Commercial and Industrial Users.

- a. Commercial and industrial users of water shall, in addition to complying with other applicable articles in this ordinance, reduce their monthly consumption of water by a minimum of fifteen (15) percent compared to use during the same month of the previous year.
- b. Industrial users may, in order to justify water use, present a conservation plan for approval by the Director of Water Utilities.
- c. Golf courses will submit a conservation plan for approval by the Director of Water Utilities if potable irrigation water is to be used.

**STAGE 2. WATER WARNING.**

Implementation Criteria:

Combined pumpage in excess of 80% of daily maximum supply for three (3) consecutive days; or, continually falling water storage facility levels which do not refill above fifty (50) percent overnight or, depletion of the Ft. Phantom Reservoir to seventeen (17) feet below spillway; or, major line breaks, or pump system failure which causes unprecedented loss of capability to provide service, or the City of Abilene implements their drought procedures.

Upon announcement and implementation by the Hawley WSC, the following restrictions shall apply to all persons:

1. Landscape Irrigation.

- a. Irrigation by all commercial, industrial and residential customers utilizing individual sprinklers, or sprinkler systems, of lawns, gardens, landscaped areas, trees, shrubs or other plants is prohibited except on a designated day which shall be once every two (2) weeks and then only during the hours of 12:00 midnight to 10:00 a.m. and from 6:00 p.m. until 12:00 midnight.  
Provided, however, irrigation of gardens, flowerbeds, trees and shrubs is permitted at any time of day if:
  - i. A garden hose is used and is held in the hand during the duration of the irrigation event, or
  - ii. A faucet-filled container of five (5) gallons or less is used, or
  - iii. A drip irrigation system such as soaker hose, deep root water system, or bubbler is used. For the purpose of this section a drip irrigation system is defined as an irrigation device or system designed to emit water at low

volumes and low pressures directly onto soil surface or below soil surface without airborne streams or droplets.

Irrigation of LAWNS is permitted at any time on any day if:

- i. A garden hose is used and is held in the hand during the duration of the irrigation event, or
- ii. A faucet-filled container of five (5) gallons or less is used.

A Drip Irrigation System SHALL NOT be used to irrigate LAWNS except on designated days and at designated times.

- b. New lawns may be watered daily for eight minutes once during each of the following periods: 11:00 a.m. to 1:00 p.m.; 2:00 p.m. to 4:00 p.m.; 5:00 p.m. to 7:00 p.m.; and at regular intervals between 9:00 p.m. and 10:00 a.m. for a maximum of three (3) weeks. To qualify under this section, new lawns are those installed in conjunction with the construction of a new residence and for a period of six (6) months thereafter. Re-tilling or any replanting or reseeding of existing lawns shall NOT qualify for new lawn status in this section.
2. Vehicle Washing.
- a. It is permissible to wash automobiles, trucks, trailers, boats, and other types of mobile equipment at any time on the immediate premises of a commercial car wash or commercial service station or at any location including a residence by using a five (5) gallon container and/or a hand held hose equipped with a quick shut-off nozzle for quick rinses.
  - b. If the health, safety and welfare of the public depends upon frequent vehicle cleaning, as determined by the Manager or his/her designee, then washing of vehicles such as emergency vehicles, aircraft, garbage trucks, and vehicles used to transport food and perishables will be allowed.
  - c. Charity car washes are prohibited.
3. Water may be added to swimming pools to sustain appropriate maintenance levels weekly, on the customer's regularly designated irrigation day.
4. Ornamental fountains are allowed if the fountain is equipped with a device for recycling water and water may be added to sustain appropriate maintenance levels only on the customer's regularly designated watering day.
5. Use of water from fire hydrants shall be limited to firefighting activities or other activities necessary to maintain public health, safety and welfare. By written approval from the Manager or his/her designee, businesses may purchase and draw water from fire hydrants for land development and building construction processes.
6. The following uses of water are defined as "waste of water" and are absolutely prohibited:

- a. Allowing water to run off a property through the street, gutter, ditch, alley, or drain for more than seventy-five (75) feet from the downgrade of the property line;
- b. Failure to repair a controllable leak; including a broken sprinkler head, a leaking valve, leaking or broken pipes, or a leaking faucet;
- c. Operating a permanently installed irrigation system with:
  - i. A broken sprinkler head;
  - ii. A sprinkler head that is spraying over a street or parking lot because it is out of adjustment; or
  - iii. A sprinkler head that is misting due to high pressure.
- d. Washing sidewalks, driveways, parking areas, tennis courts, patios or other paved areas, except to alleviate immediate fire, health or safety hazards, or to prepare an area for pavement repair or application.

7. Commercial and Industrial Users.

- a. Commercial and industrial users of water shall continue to maintain at least a fifteen (15) percent monthly reduction of water use compared to use during the same month of the previous year.

Individual allotments may be adjusted by the Manager based on historical water usage conservation practices of customer. The other restrictions of Stage 2 still apply to commercial and industrial users.

- b. Industrial users may present a conservation plan for approval by the Manager or his/her designee. Golf courses using potable water will reduce consumption by thirty (30) percent.

**STAGE 3. WATER EMERGENCY.**

Implementation Criteria:

Combined treatment plant pumpage in excess of 70% of daily maximum for three (3) days and depletion of the Ft. Phantom Reservoir to the twenty-one (21) feet below spillway; or major line breaks, or pump system failure which causes unprecedented loss of capability to provide service, or the City of Abilene implements their drought procedures or any unforeseen conditions that may occur that cause the Manager to recommend implementation to the President of the Board of Directors.

Upon announcement and implementation by the Hawley WSC, the following restrictions shall apply to all persons:

- 1. Landscape Irrigation.

Irrigation of gardens, flowerbeds, trees and shrubs (Not Lawns) by all commercial, industrial, and residential customers is permitted at any time on any day only if:

- a. A garden hose is used and is held in the hand during the duration of the irrigation event, or
- b. A faucet-filled container of five (5) gallons or less is used, or
- c. A drip irrigation system such as soaker hose, deep root water system, or bubbler is used. For the purpose of this section a drip irrigation system is defined as an irrigation device or system designed to emit water at low volumes and low pressures directly onto soil surface or below soil surface without airborne streams or droplets.

Watering of Lawns is prohibited at any time. No new lawns may be installed.

2. Vehicle Washing.

- a. It is permissible to wash automobiles, trucks, trailers, boats, and other types of mobile equipment at any time on the immediate premises of a commercial car wash or commercial service station.
- b. If the health, safety and welfare of the public depends upon frequent vehicle cleaning, as determined by the Director of Water Utilities or his/her designee, then washing of vehicles such as emergency vehicles, aircraft, garbage trucks, and vehicles used to transport food and perishables will be allowed.
- c. Charity car washes are prohibited.

3. Water may be added to swimming pools to sustain appropriate maintenance levels weekly, on the customer's regularly designated irrigation day. New construction of swimming pools is prohibited.

4. Ornamental fountains are allowed if the fountain is equipped with a device for recycling water and water may be added to sustain appropriate maintenance level only on the customer's regularly designated watering day. New construction of ornamental fountains is prohibited.

5. Use of water from fire hydrants shall be limited to fire-fighting activities or other activities necessary to maintain public health, safety and welfare. By written approval from the Director of Water Utilities, businesses may purchase and draw water from fire hydrants for land development and building construction processes.

6. The following uses of water are defined as "waste of water" and are absolutely prohibited:

- a. Allowing water to run off a property through the street, gutter, ditch, alley, or drain for more than seventy-five (75) feet from the downgrade of the property line;

- b. Failure to repair a controllable leak; including a broken sprinkler head, a leaking valve, leaking or broken pipes, or a leaking faucet;
- c. Operating a permanently installed irrigation system with:
  - i. A broken sprinkler head;
  - ii. A sprinkler head that is spraying over a street or a parking lot because it is out of adjustment; or
  - iii. A sprinkler head that is misting due to high pressure
- d. Washing sidewalks, driveways, parking areas, tennis courts, patios or other paved areas, except to alleviate immediate fire, health or safety hazards, or to prepare an area for pavement repair or application.

7. Commercial and Industrial Users.

- a. Commercial and industrial users of water shall continue to maintain at least a fifteen (15) percent monthly reduction of water use compared to use during the same month of the previous year.

Commercial and industrial users of water shall continue to maintain at least a 15 percent monthly reduction of water use compared to use during the same month of the previous year.

A surcharge rate will be assessed for any water consumption that does not comply with the required reductions. The surcharge in addition to regular charges is as follows:

- b. Industrial users may present a conservation plan for approval by the Manager.
- c. Each golf course using potable water will reduce consumption by fifty (50) percent.

**STAGE 4. WATER CRISIS.**

Implementation Criteria:

Loss of capability to provide water service or contamination of supply source, or any unforeseen/unexpected conditions that may occur that cause the Manager to recommend implementation to the President.

Upon announcement and implementation by the corporation, the following restrictions shall apply to all persons:

- 1. All outdoor irrigation of vegetation including lawns, using potable water is prohibited.
- 2. Only washing of mobile equipment in the critical interest of the public health or safety shall be allowed.

3. The filling, refilling or adding of water to swimming and/or wading pools is prohibited. The construction of new swimming pools is prohibited.
4. The operation of any ornamental fountain or similar structure is prohibited. The construction of new ornamental fountains is prohibited.
5. Use of water from fire hydrants shall be limited to fire fighting and related activities or other activities necessary to maintain public health, safety and welfare. Water for domestic use only may be purchased from the bulk loading station to be determined by the Manager.
6. The following uses of water are defined as "waste of water" and are absolutely prohibited:
  - a. Allowing water to run off a property through the street, gutter, ditch, alley, or drain for more than seventy-five (75) feet from the downgrade of the property line;
  - b. Failure to repair a controllable leak; including a broken sprinkler head, a leaking valve, leaking or broken pipes, or a leaking faucet;
  - c. Operating a permanently installed irrigation system with:
    - i. A broken sprinkler head;
    - ii. A sprinkler head that is spraying over a street or parking lot because it is out of adjustment; or
    - iii. A sprinkler head that is misting due to high pressure
  - d. Washing sidewalks, driveways, parking areas, tennis courts, patios or other paved areas, except to alleviate immediate fire, health or safety hazards.
7. Commercial and Industrial Users.
  - a. Commercial and industrial users of water (for other than drinking water and rest rooms) shall continue to maintain at least a 15 percent reduction of water use compared to use during the same month of the previous year.
  - b. Water used for industrial purposes not in the immediate interest of the public health, safety and welfare will be curtailed to the extent necessary to effectuate the needs and purposes of this plan.

## **Section. 6. Target Water Use**

During Water Conservation Stages, pursuant to Section 32-145, the following target goals for water use are established:

### **Stage 1 WATER ALERT**

#### Target Water Use Goal:

Combined plant production less than 80% pumping capacity per day.

## **Stage 2 WATER WARNING**

### Target Water Use Goal:

Combined plant production less than 70% pumping capacity per day.

## **Stage 3 WATER EMERGENCY**

### Target Water Use Goal:

Combined plant production less than 65% pumping capacity per day.

## **Stage 4 WATER CRISIS**

### Target Water Use Goal:

Combined plant production less than 50% pumping capacity per day.

## **WATER CONSERVATION PLAN ENFORCEMENT.**

### **Sec. 7. Administrative Enforcement.**

Violations of this plan are declared to be civil penalties with remedies being fines paid directly to Hawley Water Supply Corporation. Non-payment of fines will result in surcharges assessed to the customer's water utility bill. Each violation of a particular component of this Plan shall constitute a separate violation, and each day a violation continues shall be considered a new violation for purposes of enforcement and enhancement.

The surcharge will be in addition to the regular water utility bill amount. The water utility office may discontinue water service to the premises if the surcharge is not paid as required under the Plan. Any person whose service is discontinued for failure to pay the surcharge shall not be restored until payment of a reconnection charge and any other costs incurred by the City in discontinuing service.

The corporation's authority to seek injunctive or other civil relief available under the law is not limited by this section.

The following procedures shall apply to anyone contesting the penalties for violating the Plan. The hearing process shall be a two-phase hearing process with the final phase being heard before the municipal clerk/administrator or deputy in charge of hearing appeals.

### **Sec. 8. Presumption of Ownership & Control.**

Presumption of Ownership/Control. Any person, including a person classified as a water customer of City, in apparent control of the property where a violation occurs or originates shall be presumed to be the violator, and proof that the violation occurred on the person's property shall constitute a rebuttable presumption that the person in apparent control of the property committed the violation, but any such person shall have the right to show that he/she did not commit the violation.

All notices shall be issued to the person or entity whose name appears on the water bill.

In any case of a violation of any terms or provisions of this Plan by any corporation, business, partnership, or entity, the officers and/or agents actively in charge of the business or entity shall be subject to the penalty provided herein.

If a customer is irrigating during a time period or on a day when irrigation is not permitted for the street address of that customer and a city worker cannot find any person at that street address to turn off the irrigation system, the city worker may enter the property and turn off the irrigation system and/or the water source.

**Sec. 9. Hearing officers.**

1. There shall be designated a Hearing Officer(s) who shall be appointed by the municipal court clerk/administrator.
2. Hearing Officer(s) shall have the authority to administer oaths and to issue orders compelling the attendance of witnesses and the production of documents.
3. An order compelling the attendance of witnesses or the production of documents may be enforced by the municipal court.

**Sec. 10. Administration of Hearings.**

1. The administrative adjudication process for Plan violations shall be initiated by the issuance of a notice which may be issued by the Manager or his/her designee. Authorized enforcement agents shall include any police officer, water utilities worker, or other employee of the corporation designated by the Manager to enforce the provisions of this Plan.
2. The notice may be issued by affixing it to the front door of the property in question, in a conspicuous place.
3. The notice shall provide that the person charged with violation of the Plan shall have the right of hearing to determine the validity for the charged offense. Such right to a hearing shall be exercised by mail or by appearing in person before the Administrative Secretary within ten (10) days from the date of the notice.
4. The original or any copy of the notice is a record kept in the ordinary course of business in the corporation and is rebuttable proof of the facts it contains.

**Sec. 11. Hearings.**

1. At the hearing before the hearing officer, the violator may admit, admit with explanation, or deny the alleged infraction. It is not a defense to the offense that the violator did not intend the alleged infraction, there being no culpable mental state required for the infraction.
2. The issuing officer shall not be required to attend the hearing.

3. It is not required that the corporation's attorney attend the hearing. Provided, however, that if the defendant is represented by legal counsel at the hearing, the hearing officer shall notify the corporation's attorney who shall have a right to appear on behalf of the hearing.
4. No formal or sworn complaint shall be necessary. The hearing officer shall examine the contents of the notice and the evidence related to ownership of the property in question and shall hear and review the testimony and evidence presented by the violator. If the hearing officer determines by the preponderance of the evidence that the infraction was committed by the violator, he shall find the violator responsible and assess a fine.
5. At the conclusion of the hearing, the hearing officer shall issue an order stating whether or not the person charged is responsible for the violation of the Plan and the amount of the fine assessed against him/her. All such orders shall be kept in the file by the Administrative Secretary using appropriate data processing techniques.
6. Failure of a person charged with the offense to appear at a hearing within the aforesaid ten (10) day period shall be considered an admission of liability for the charged offense.

## **Sec. 12. Appeals.**

A person determined by the Manager or his/her designee to be in violation of any provision of the Plan may appeal this determination to the Administrative Secretary to hear Plan appeals.

The appeal must be instituted by filing a written petition, not later than the tenth day after the violation, with the Administrative Secretary.

After filing a petition for appeal, the Administrative Secretary shall schedule a hearing and notify all parties of the date, time, and place of the hearing.

The appeal hearing shall be a review. The Manager or his/her designee shall examine the evidence presented at the review hearing and if the Manager or his/her designee determines by the preponderance of the evidence that the infraction was committed by the violator, the Manager or his/her designee shall find the violator responsible therefore.

## **Sec. 13. Payment.**

1. Any person alleged to have violated the Plan who merely desires to make payment shall provide same to the Administrative Secretary in charge of water violations within ten (10) days after receiving notice of said violation.
2. Any person alleged to have violated the Plan and who fails to appear within the ten (10) days as reflected in Sec. 9. above shall have service discontinued until fees are paid.
3. Any person to have violated the "Plan" by the Manager or his designee shall pay within ten (10) days of said hearing or the discontinuance of service shall be initiated.

**Sec. 14. Subsequent Violations—Increased Fees—Discontinuation of Service Injunctive Relief.**

Subsequent violations of the Plan shall result in increased fine or upon the occurrence of three (3) violations, after notice, the discontinuation of services. Services discontinued under this provision shall be restored only upon payment of a reconnection fee and any other costs incurred by the Hawley Water Supply Corporation in discontinuing service.

Compliance with the Plan may also be sought through injunctive relief in jones county court.

**Sec. 15. Fines—Minimum and Maximum.**

- a. Any person, firm, or corporation found to have violated any provision of the Plan, shall be assessed a fine in an amount not to exceed one hundred twenty dollars (\$120.00) for each offense, the amount to be determined by the Manager in his reasonable discretion, subject to review on appeal to the Board of Directors.
- b. Unless higher amounts are required by state law or a lesser amount is determined by the Manager or his/her designee, the minimum fines for violating the Plan shall be as follows:

1. Violation of Stage 1, first offense	Warning
2. Violation of Stage 1, second offense	\$54.00
3. Violation Stage 1, subsequent offenses	\$108.00
4. Violation of Stage 2, first offense	Warning
5. Violation of Stage 2, second offense	\$108.00
6. Violation of Stage 2, subsequent offenses	\$120.00
i. Discontinuance of service without warning	\$35.00
7. Violation of Stage 3 or 4, first offense	Warning
8. Violation of Stage 3 or 4, second offense	\$120.00
9. Violation of Stage 3 or 4, subsequent offenses	\$120.00
i. Discontinuance of service without warning	\$35.00

- c. It is an affirmative defense to any violation of this article if the customer proves that the misused wasted water is from an operable water well serving said property.
- d. Fraudulent misrepresentation of well water use will result in discontinuance of service.

**Sec. 16. Requests for variance.**

Requests for variance should be made in writing to the Manager or his/her designee. Requests must include name of customer, location, type of variance requested, reason for variance request and duration of deviation from this plan. Upon the Managers written approval acknowledged by the entity in question, these entities may follow the requested variance and will be responsible for all other provisions of this article.

**Sec. 17. Severability.**

If any provision or any section of this Plan shall be held to be void or unconstitutional, such holding shall in no way affect the validity of the remaining provisions or sections of the Plan, which shall remain in full force and effect.







