

# Hawley Water Supply Corporation Payment Plan Application

Name: \_\_\_\_\_  
Email: \_\_\_\_\_  
Billing Address: \_\_\_\_\_  
Payment Plan Month: \_\_\_\_\_

Account# \_\_\_\_\_  
Date: \_\_\_\_\_  
Phone: \_\_\_\_\_  
State/Zip: \_\_\_\_\_

Reason for Request:  High Bill  Leak  Loss of Income

By execution of this Agreement, the undersigned Member agrees to payment of outstanding debt for water utility service as set forth below:

The bill must be paid on or before the *17th of each month*, or in addition to current monthly water utility service rates, fees, and charges, as set forth in the Corporation's Tariff, until the account is paid in full. Any fees normally assessed by the corporation on any unpaid balance shall apply to the declining unpaid balance.

Failure to fulfill the terms of this Agreement shall institute the Corporation's disconnection procedures as set forth in the Corporation's Tariff, unless other satisfactory arrangements are made by the Member and approved by the Corporation's authorized representative.

Total Amount Deferring: \_\_\_\_\_ for \_\_\_\_\_ Months

Total Monthly Payment is: \_\_\_\_\_ plus recurring water bill

Beginning with bill due: \_\_\_\_\_

1. *Payment plans are cancelled and become due in full if paid after the 17th of each month.*
2. *Payment plans will not be approved after the amount has come delinquent.*
3. *Member must be on the system for a minimum of 6-months.*
4. *Account has not been delinquent in the past 6-months.*
5. *Only a member may apply for the payment plan, renters must request owner's to apply.*
6. *Payment plans are not final and are subject to change upon review by Management.*

\_\_\_\_\_  
Member Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Manager/Assistant Manager

\_\_\_\_\_  
Date

- Approved  
 Disapproved

**Initial next to the following statements. Failure to do so will void this agreement.**

1. I understand that if I do not pay my payment plan plus my current monthly statement by the 17th of each month, that this agreement will become void and the total amount due on my account will be due.
2. Any delinquent account is subject to disconnection on the disconnection date posted on the the mailing of late notices.
3. Renters are not allowed to apply for payment plans, I am the member and property owner.
4. I understand that I can payoff the balance early.
5. My account is in good standing and has not been delinquent in the past 6-months